

Shirebrook

Town Council

8th May 2017

FAO: Elected Members
Local Press Representatives
Derbyshire Constabulary

RE: Annual Meeting of Shirebrook Town Council

You are hereby summoned to attend the Annual General Meeting of the Council, to be held on **Wednesday 17th May 2017 at 6:30pm** (Or immediately following the Annual Town Meeting which is being held at 6pm) at **Shirebrook Village Hall, Park Road, Shirebrook, NG20 8JP**, for the purpose of transacting the following business.

Yours Faithfully



Mrs Jennifer Jeffery
Town Clerk & RFO

AGENDA

- 17/023** TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.
- 17/024** TO RECEIVE DECLARATIONS OF INTEREST.
- 17/025** TO ELECT THE TOWN COUNCIL CHAIRMAN FOR THE ENSUING YEAR.
- 17/026** TO RECEIVE SIGNED DECLARATION OF ACCEPTANCE OF OFFICE FROM NEWLY ELECTED CHAIRMAN.
- 17/027** TO ELECT THE TOWN COUNCIL VICE CHAIRMAN FOR THE ENSUING YEAR.
- 17/028** TO APPROVE THE MINUTES OF THE ANNUAL ELECTOR'S MEETING HELD 18TH MAY 2016.
- 17/029** TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD 18TH MAY 2016.
- 17/030** TO APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR.
- 17/031** TO APPROVE COMMITTEE STRUCTURE FOR THE ENSUING YEAR.
- 17/032** TO ELECT COMMITTEE CHAIRMAN AND VICE CHAIRMAN TO EACH OF THE FOLLOWING;
- a. ESTATES COMMITTEE
 - b. FINANCE & GROWTH COMMITTEE
 - c. LEISURE COMMITTEE
 - d. MARKET COMMITTEE
 - e. PERSONNEL COMMITTEE
- 17/033** TO APPROVE STANDING ORDERS.
- 17/034** TO APPROVE CODE OF CONDUCT.
- 17/035** TO APPROVE FINANCIAL REGULATIONS.
- 17/036** TO APPROVE RISK ASSESSMENT DOCUMENTS.
- 17/037** TO CONSIDER AND APPROVE FOR ADOPTION PART OR ALL OF THE DERBYSHIRE COUNTY COUNCIL PENSIONS DISCRETIONS POLICY.
- 17/038** TO REVIEW THE ANNUAL ACCOUNTS INFORMATION INCLUDING THE INTERNAL AUDITOR'S REPORT FOR ENDED 31ST MARCH 2017
- 17/039** TO REVIEW ANNUAL RETURN AND APPROVE THE ANNUAL GOVERNANCE STATEMENT 2016/17.
- 17/040** TO REVIEW ANNUAL RETURN AND APPROVE THE ACCOUNTING STATEMENTS 2016/17.
- 17/041** TO APPOINT INTERNAL AUDITOR FOR THE ENSUING YEAR.
- EXISTING AS FOLLOWS; SUGGESTED NEW INTERNAL AUDITOR;
- Mr David Ingman Mrs Joanne Taylor
- 17/042** TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.
- EXISTING AS FOLLOWS;
- Bolsover LSP Cllrs A Anderson, S Fritchley and K Walker
- Pleasley Conservation Group Cllr K Walker
- 17/043** TO AUTHORISE BANK SIGNATORIES
- EXISTING AS FOLLOWS;
- Co-operative – Town Council Cllrs A Anderson, C Kane and J Tait
- 17/044** DATE OF NEXT MEETING – SET AT 16TH MAY 2018 IF SCHEDULE APPROVED.