

Shirebrook

Town Council

10th March 2023

FAO: Committee Members

TOWN COUNCIL CHAIRMAN – CLLR. C. KANE
TOWN COUNCIL VICE CHAIR – CLLR. S. FRITCHLEY
CLLR. F. GOBEY
CLLR. J. LEWIS
CLLR. B. MURRAY-CARR
CLLR. S. PEAKE
CLLR. J. WILSON
CLLR. S. Zwierzynski

RE: A Meeting of the Operations Committee of Shirebrook Town Council

You are hereby summoned to attend a Meeting of the Operations Committee, to be held on **Wednesday 15th March 2023 at 7:00pm at Shirebrook Town Hall, 209 Station Road, Shirebrook, NG20 8AF**, for the purpose of transacting the following business.

Yours Faithfully



Mrs. Jennifer L Jeffery
Town Clerk & RFO

AGENDA

- O/23/001** TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS FOR THOSE ABSENCES.
- O/23/002** TO RECEIVE DECLARATIONS OF INTEREST.
- O/23/003** TO APPROVE THE MINUTES OF THE OPERATIONS COMMITTEE OF THE TOWN COUNCIL HAVING BEEN HELD 16TH NOVEMBER 2022.
- O/23/004** REVIEW AND DECIDE ACTION ON MATTERS RAISED BY COMMITTEE CHAIRMAN.
- a. TO ELECT VICE CHAIRMAN FOR OPERATIONS COMMITTEE.
 - b. TO RECEIVE UPDATE ON SITUATION RELATING TO A-FRAMES ON SHIREBROOK TOWN PARK AND TO INSTRUCT THE TOWN CLERK ON ANY ACTION REQUIRED.
 - c. TO DISCUSS FOOTPATH 33 AND DECIDE ANY ACTION REQUIRED.
- O/23/005** TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE;
- a. MR DAVID WILSON – MAINTENANCE OF FLOWER BED.
 - b. MR TERRY MANLEY – REQUEST TO PURCHASE LADDERS.
 - c. MR & MRS TOMBLIN – REQUEST TO SITE SHED ON PARK AVENUE ALLOTMENTS.
 - d. JILL TAYLOR – REQUEST TO PLACE MEMORIAL PLAQUE FOR LONG STANDING TRADER.
 - e. MELANIE PENNEY – EQUIPMENT/STOCK OF RECENTLY DECEASED TRADER.
- O/23/006** **CONFIDENTIAL ITEM/S - Exclusion of the Press & Public.**
To resolve that in view of the confidential nature of the items to be discussed, a formal resolution be passed to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11.
- O/23/007** PERSONNEL MATTERS
- a. MARKET TEAM MEMBER REQUEST
- O/23/008** TO APPROVE THE DATE OF THE NEXT MEETING OF THE OPERATIONS COMMITTEE.
(WILL BE SET AT THE ANNUAL MEETING SCHEDULED FOR 17TH MAY 2023)